SAMPLE SUBMISSION/TRACKING FORM **Page ___of ___**

USGS Mercury studies--Fish tissue samples	**Shipper instructions:**
Filename: HgStudy_XXXX_SUID_YYYYMMDD.xls	(1) Save a COPY of this file in the format: HgStudy_XXXX(LAB)_SUID_YYYYMMDD.xls
Study Unit Contact:	(2) Enter sample data into this spreadsheet, electronically, exactly as in NWIS.
Fax number:	(3) Sign, date, and ship hard copy of this completed form with samples.
Shipped by:	(4) Email electronic copy to laboratory to facilitate lab log-in.
Shipping date:	**Lab Instructions:**
Received by:	(1) Sign, date, and note comments upon receipt of samples.
Received date:	(2) Save form. Fax or mail copy to Study Unit contact.

Study Unit (SU) notes to lab:

Analyses requested: Ageing (otolith, scale, spine) **Medium Code: C**

Lab notes / condition of samples:

Sample data

STAID	DATES	TIMES *(24 h)*	Species (latin name)	Fish length, total (cm)	Fish wt (g)	Sample Cut	Sample wt (g)	Gender (M/F/I)	Sample ID	Comments